

## **Online Banking & Bill Pay Worksheet**

Our current retail online banking site will be **offline permanently** beginning on **Friday**, **November 13**, **2020**. Our new retail online banking site will go **live** on **Monday**, **November 16**, **2020**. We have included this worksheet to help guide you in transferring your existing payees from our current online banking website to our new online banking site. To make your transition easier, please write down any payees that will need to be added to your new online banking **prior to Friday**, **November 13**, **2020**.

PAYEE NAME	ADDRESS	PHONE #	ACCOUNT #

We appreciate your understanding as we make this much needed transition to offer you many more services than we currently have today. If you'd like to make an appointment please call one of our six locations. We would be more than happy to answer any questions and help you get your new online banking & bill pay set up.